

Springdale Fire Department

Policy & Procedures Manual

Volume 2 – Operations

Section 204 – EMS Operations

204.7 – EMS Supplies Outdates

Personnel shall check all shelf life (date) sensitive supplies such as IV fluids, medications (including narcotics), sterile items, etc. carried on SFD Squads and Fire Apparatus for expiration date (outdate) in accordance with the following procedure and schedule.

The schedule for checking Squads and Fire Apparatus “green bags” is as follows:

- 1st Monday of each month: Squad 410, Squad 418, and all Fire Apparatus
- 2nd Monday of each month: Squad 417, Squad 413
- 3rd Monday of each month: Squad 414, Squad 415
- 4th Monday of each month: Squad 416

Squads and Fire Apparatus shall be checked according to this schedule no matter the current station assignment of the unit except when the unit is out of service for maintenance or repair and off SFD property.

Outdates that will expire within one month, or before the next scheduled check shall be removed from the unit. These items are to be placed in the Station 1 EMS Supply Room medication cabinet drawer labeled “outdates.” Only “outdates” are to be stored in this drawer.

Expiring items must be restocked and logged appropriately on the Pharmacy Inventory Sheet.

Items being restocked must have an expiration date beyond the date of the next scheduled check.